NWCF Electronic Certification Q&A

DoN APC Conference
Government Commercial Purchase Card
Atlanta, GA
March 3-4, 2004

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NWCF Agenda

- DOD Policy
- Waiver Process
- Waiver Status
- Current NWCF EC Status
- Claimancy Compliance
- NWCF EC Options

DOD Policy

USD (C) and USD (ATL) Memo 27 November 2002

- All DOD Activities must use the banks' on-line systems for certification and bill payment systems interface
- Each component must take action to implement by December 30, 2002
- Use of the banks' systems is mandatory unless a waiver is granted by the Director, Defense Procurement with concurrence from the Deputy Chief Financial Officer
- Waiver requests must justify use of alternative system to the banks' systems:
  - The system must be cost effective in processing invoices
  - The system must be superior in capability
  - The system must provide those internal controls inherent in the banks' systems
- All DON waiver requests will be forwarded through the DON eBusiness Operations Office to the Director, Defense Procurement

Waiver Process

- DoN eBusiness Operations Office
  - Prepares waiver requests for OSD
  - Forwards waiver request to DASN ACQ
- DASN ACQ
  - Reviews eBusiness submission
    - Endorses waiver requests
    - Forwards waiver requests to DOD PC PMO
- DOD PC PMO
  - Reviews DASN ACQ submission
    - Coordinates approval with DOD Deputy Chief Financial Officer

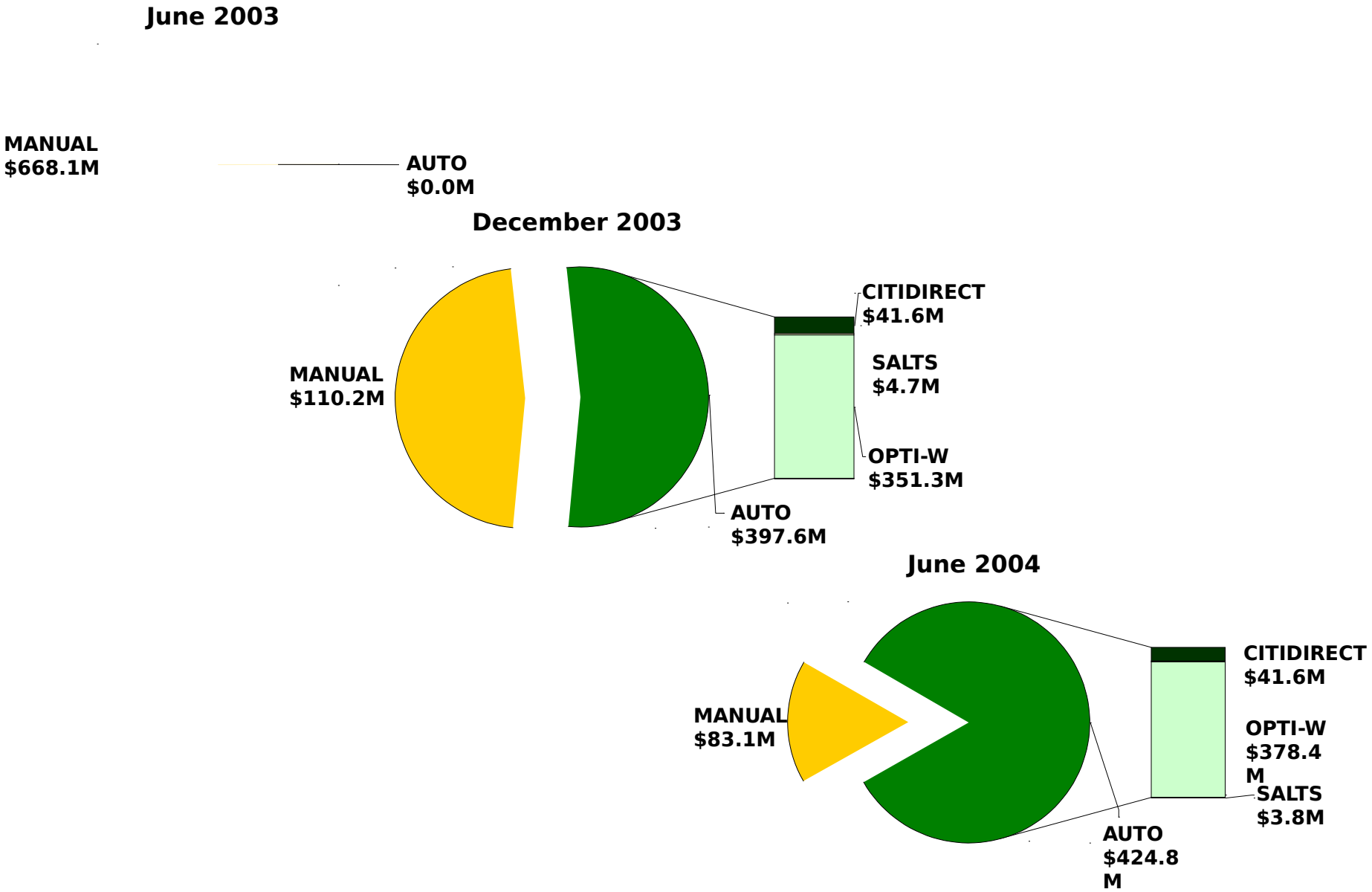
Waiver Status

- Waivers Requested from OSD by eBusiness
  - Endorsed by DASN ACQ
    - SALTS
    - NMSA
    - NAFI
    - OCONUS
  - Held by DASN ACQ
    - NWCF
    - NAVAIR ERP

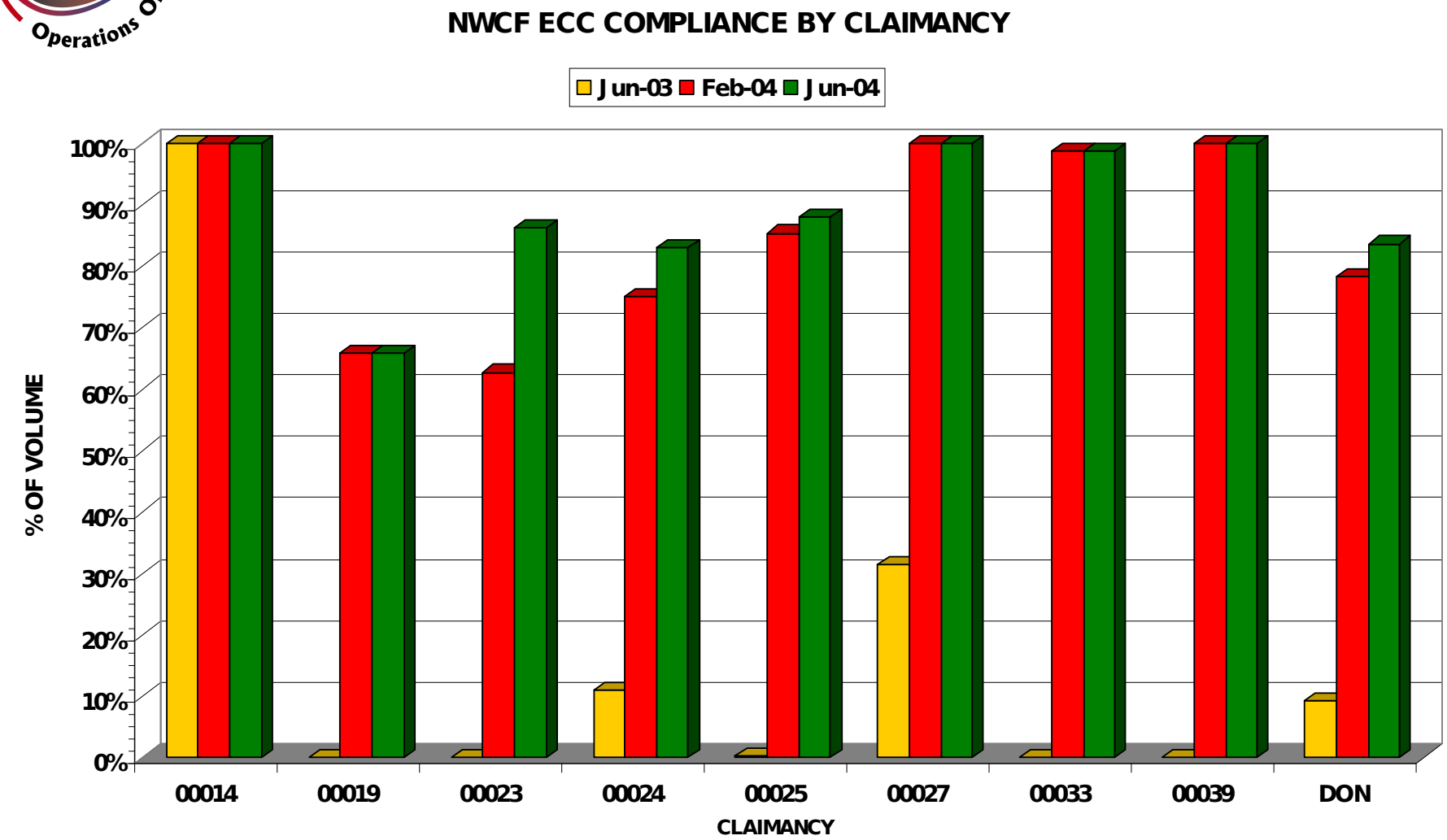
Waiver Status

- DOD PC PMO
  - Coordinating Policy with Deputy Chief Financial Officer
  - Waiver Submission Guidelines
    - April 04
- DoN eBusiness Operations Office
  - Resubmit waiver requests
    - SALTS
    - NMSA
    - NAFI
    - NAVAIR ERP

Current NWCF EC Status



Claimancy Compliance



NWCF EC Options

METHOD	FEATURES	WHO SHOULD USE
OPTI-T CitiDirect Transactional	Obligation/SDN to STARS/SABRS by bank as each transaction posts Certify in CitiDirect Invoice by bank to STARS/SABRS for payment	Activities paying through STARS or SABRS Activities with relatively low volume of reimbursable items
OPTI-B CitiDirect Bulk	Obligation/SDN to STARS/SABRS by bank at beginning of cycle based on credit limit of card Certify in CitiDirect Invoice by bank to STARS for payment	Activities paying through STARS or SABRS Activities with relatively low volume of reimbursable items Activities which can pay on default LOA, then cost transfer later
OPTI-W File Transfer Method	Obligation by local system Certify in local system based on electronic invoice data file from bank Payment from local system	Activities with ERP-like systems with appropriate secure file transfer capabilities and internal controls Activities with relatively high volume of reimbursable items
OPTI-C Method of Payment	Obligation based on contract award Certify in CitiDirect Invoice by bank to STARS/SABRS for payment	Payment on contracts only